



Expeditionary Warfare School Distance Education Program (EWSDEP)

Camp Lejeune Spring Semester (31 January 2022 – 16 May 2022)



Enrollment Period: 1 November -24 December 2021

Overview. The EWSDEP 8670 curriculum consists of five courses that are offered in a weekly seminar format. All courses are executed via the College of Distance Education and Training (CDET) Moodle web-based learning environment. All course material is electronic; no hard copy material is distributed. Seminar courses are conducted twice a year (Sep-Jan and Feb-May). The courses must be completed sequentially. Dual-enrollment is not allowed.

Prerequisite (EWSDEPPREQ)

8671 – Warfighting (weekly seminar)

8672 – Functional Employment of the MAGTF (weekly seminar)

8673 - MAGTF Operations (weekly seminar)

8674 – MAGTF Operations Practical Exercise (weekly seminar)

EWSDEP Takes Time to Complete... and There are No Silver Bullets. Upon completion of the 8670 Prerequisite EWSDEP consists of four sequential courses comprising a notional two-year curriculum via weekly seminar. A “last minute” captain desiring to complete EWSDEP in time for an August promotion board must, at a minimum, enroll in and complete an 8671 seminar during the fall semester (Sep-Jan) in the year prior to his/her board. The student could then enroll in an 8672 seminar in the spring semester (Feb-May) of that same year then complete 8673 and 8674 in the two semesters leading up to the board. As EWSDEP is an established Marine Corps University curriculum, there is no ability to “fast-track” students in an effort to get them PME complete in time for a promotion board. For those who believe they can readily get promoted without completing company-grade PME, the facts indicate otherwise...

Transition of the EWSDEP Curriculum from the 8660 to 8670 Series: For students who are enrolled in the 8660 series but are unable to complete the curriculum prior to 30 June 2020, equivalency credit for 8660 courses will be granted as follows:

8671: must have completed 8661

8672: must have completed 8662

8673: must have completed 8664

8674: must have completed 8663.

Required Prerequisite Course. Enrollment requests for the 8670 Prerequisite Course may be submitted via MarineNet at any time (course code “EWSDEPPREQ”). Once the enrollment request has been processed by CDET, the student will receive further instructions via email regarding the establishment of an online Moodle account and the initiation of coursework. Important: CDET enrollment emails are sent to the secondary email address listed in the MarineNet profile. Prior to enrolling, students should confirm the accuracy of that email address, otherwise required course information will not be properly transmitted.

Completion of the prerequisite course is required to enroll in a weekly seminar!

8671. The first course in the curriculum, 8671, is offered in a weekly seminar format only. A student must be prerequisite complete in MarineNet in order to enroll in the 8671 course. 8671 weekly onsite seminars typically meet on a single weekday night from 1800-2100. Weekly seminar locations and times are based on student enrollments and faculty availability. Students who meet certain criteria may be eligible to enroll in an 8671 weekly online seminar (see details on the following page regarding online waivers). To enroll in 8671, contact the Camp Lejeune Regional POCs listed at the bottom of this information paper. Following MarineNet enrollment, the student will be contacted by the Camp Lejeune Regional Office with further instructions.

8672. The second course, 8672, is offered in a weekly seminar format only. A student must be 8671 complete (or currently participating in an 8671 seminar) to enroll in 8672. As with 8671, 8672 weekly onsite seminars typically meet on a single weekday night from 1800-2100. Weekly seminar locations and times are

based on student enrollments and faculty availability. Students who meet certain criteria may be eligible to enroll in an 8663 weekly online seminar (see details on the following page regarding online waivers).

8673. The third course, 8673, is offered in a weekly seminar format only. A student must be 8672 complete (or currently participating in an 8672 seminar) to enroll in 8673. 8672 weekly onsite seminars typically meet on a single weekday night from 1800-2100. Weekly seminar locations and times are based on student enrollments and faculty availability. Students who meet certain criteria may be eligible to enroll in an 8663 weekly online seminar (see details on the following page regarding online waivers).

8674. The final course, 8674, is offered in a weekly seminar format only. A student must be 8673 complete (or currently participating in an 8673 seminar) to enroll in 8674. 8674 weekly onsite seminar locations and times are based on student enrollments and faculty availability.

Online Waivers. Weekly online seminars for the 8671, 8672, 8673 and 8674 courses are only available under exceptional circumstances. These online seminars are “asynchronous” (i.e., students are NOT required to be online at specific times; rather, they must be able to access Moodle via the internet several times a week). Marines of any rank who meet criteria (2) or (3) below are eligible to submit waiver requests to conduct the 8671, 8672, and 8673 course in a weekly online seminar format. Marines in the rank of captain, major or CWO3 who meet criteria (1) and criteria (2) or (3) below are eligible to submit waiver requests to conduct the 8674 courses in a weekly online seminar format. The Camp Lejeune Regional Director retains sole authority for waiver approval. Students seeking to obtain an online waiver should submit their enrollment sheet directly to the Regional Chief Instructor with a detailed statement of the circumstances that will prevent them from attending a corresponding weekly onsite seminar in the “Comments” section of the form. Criteria follow:

- (1) The student is a Captain or CWO3 who is "below, in, or above zone" for a pending promotion board.
- (2) The student is “geographically incapable” of attending a weekly onsite seminar. “Geographically incapable” is defined as being deployed for training or OCONUS for such a time that the student will miss greater than 25% of the scheduled seminars over a single course.
- (3) The student will execute PCS orders during the semester to a duty station that is not a “reasonable distance” from an EWSDEP onsite seminar location (a “reasonable distance” is considered less than 35 miles). This category includes reserve officers who reside and/or work outside a reasonable distance from an onsite seminar location.

EWS Blended Seminar Program → The Ticket to PME Completion in only Six Months

The EWS Blended Seminar Program (BSP) provides the opportunity for officers to complete the entire EWS program (i.e., 8671-8674) in a single six-month period. It consists of two TAD resident periods (four weeks and six weeks) at Camp Lejeune on either side of a 12-week online non-resident period. The BSP is offered in July-December and January-June iterations. Prospective EWS BSP students must complete the 8670 Prerequisite prior to applying for all EWSBSP classes. For EWS BSP enrollment information, contact the Camp Lejeune Regional Director, Mr. Marc Riccio, @marc.riccio@usmc.mil or 910-451-0282

The Regional Office will start accepting enrollment requests for all fall semester seminars on 1 November 2021. The enrollment period will end on 24 December 2021. Enrollment forms received following the last day of enrollment will be placed in a wait list.

Questions regarding the enrollment process and enrollment forms should be directed to the Regional Office Administrative & Training Support Specialist, Mrs. Sarah Burton, at (910) 451-9309 or sarah.burton.ctr@usmc.mil.

Questions regarding EWSDEP course progression and online waivers should be directed to the Regional Chief Instructor (RCI), Mr. John Krysa, at (910) 451-8502 or krysay@davisdefense.com.

Standard Operating Procedure – Camp Lejeune Region

Academic Integrity Policy. Lesson materials will not be visible until you have completed the academic integrity agreement certification as directed on the homepage of your course site. Take this acknowledgement seriously. Blind acceptance to gain quick access to the courseware is highly ill-advised. Direct questions to your instructor.

Assignment Completion

- All evaluated events must be attempted in order to compete a course
- It is expected that all due dates and times for all course requirements will be met as scheduled or otherwise directed. Point deductions of up to 100% of participation points available for a given weekly (or weekend) seminar will be assessed following unapproved, late submission of required coursework. In the event prior coordination of an assignment extension is not possible, such as a family emergency or circumstances related to deployed operations, contact your instructor as soon as possible to discuss an extension for score
- A history of unattempted requirements or late effort, even if approved, has a negative impact on both individual and group learning and may result in disenrollment.

Remediation. Exams and essays receiving a grade less than 80 percent may be resubmitted within 10 calendar days of the original deadline (after faculty remediation). The maximum score for a resubmission is 80 percent of the original points available. In the case of failure to attain 80 percent on a second attempt, the learner will receive the higher of the two scores. Third attempts at any graded assignment are not permitted. Note that this policy does not apply to multiple choice assessments, which can be reviewed/debriefed but not retaken.

Communications. Contact your instructor as soon as you become aware of any significant period of upcoming non-availability, such as an overseas movement or short duration military exercise.

Email Address. Your email address must be current at all times. After logging in, click on your name in the upper right of the page > Profile > edit Profile. Confirm/set your email address and select "Update Profile."

Announcements and Messages. All participants shall check the Announcements page and the Messages menu (mail icon in the upper right of the course site) for unread communications at each login.

Copyright Awareness. Do not/copy/cut & paste, upload, email, or otherwise distribute professional documents, articles, journals, photos, or any other copyrighted (or potentially copyrighted) material originating from outside of the course. Official courseware may be utilized as desired within the context of the course, and all may post internet links which point directly to any appropriate internet source material.

Weekly Battle Rhythm

- Refer to the course schedule to confirm which lesson(s) will be covered for a given week, and then complete the weekly assignments per the lesson card(s) and as directed by your instructor.
- Complete your weekly multiple choice quiz if applicable. Failure to complete a pre-seminar quiz prior to making required discussion board posts (if online seminar) or arriving for in-person class (if on-site seminar) will result in the assignment of no more than 50% of the participation points available for that week. The tests/quizzes are timed. If you are locked out for any reason, notify your instructor immediately.
- Complete discussion board posts (online seminar) or attend in-person class (on-site seminar). See the participation rubric for expectations and guidance.

Grades. Grades will be updated weekly. It is your responsibility to keep track of your progress, with a good yardstick for self-evaluation being the overall minimum passing course score of 80%. Direct questions or concerns to your instructor without delay.

Standard Operating Procedure – Camp Lejeune Region

Hardware/Software Requirements

- All participants must have Microsoft Word, Excel, PowerPoint, and Adobe Reader installed on their Windows or Mac operating system. All other word processing, presentation, and spreadsheet programs including but not limited to Numbers (Mac), are not fully compatible and are unacceptable for student use.
- Some course materials are incompatible with government computers and the Mac operating system, requiring participants who rely on these systems to complete course requirements on a personal Windows machine when applicable.
- Given known compatibility issues, consider Marine Corps Enterprise Network (MCEN)/NMCI unacceptable systems for the conduct of your coursework. Unless you are deployed to an austere location and have no other option, do not take any quiz or exam through an MCEN/NMCI machine.
- Direct procedural or content-related questions to your instructor, including requests for assistance after being locked out of a quiz or exam. Technical difficulties with the LMS should be directed to CDET Student Support, 0730-1700 ET Monday-Friday at (888) 435-8762 (option 3).

Moodle Resources. If you have any questions about course site navigation/usage, begin with the student tutorials provided on the sidebar of your course site and then ask your instructor for guidance.

Coordinating Instructions

- Plan ahead and anticipate your workload. The demand that this course places on your time may change considerably from week to week.
- EWSDEP courseware includes assignments which can require a significant amount of time to complete. Check the schedule and lesson cards, and plan ahead.

Reserve Officers. MarineNet grade entry will reflect course completion on Monday immediately following the last full week of the course. Reserve officers conducting a drill or otherwise temporarily activated on the day of the grade entry will not receive reserve retirement points for completion of the course. If the planned date for grade entry is acceptable, no action is required. In the event of conflict, contact the Camp Lejeune Regional Chief Instructor.

Online Seminars Only

Attendance Policy. Missing more than 4 seminar periods during a course will result in disenrollment/drop. Failure to submit required work in the online seminar during a given week is considered an absence.

Makeup. When allowed and approved, minimum makeup requirements consist of answering discussion questions in the discussion board associated with the missed lesson(s) and the posting of homework or other requirements that were due for that session. All makeup work is to be submitted no later than 10 days following the missed seminar.

For each excused absence, students will be accountable for all work to include quizzes, homework, planning products, and assessments. In the absence of prior coordination with faculty, failure to complete assignments within previously established timelines will result in zero points for work missed. Note that quizzes, when applicable, must be submitted prior to posting makeup requirement in the discussion board.

Timeline. Online seminar supports personnel deployed worldwide. All will work off of the same clock unless directed otherwise by the instructor. Note that all date/time stamps generated by our LMS are eastern time zone.

Reading of Posts. All participants shall read all post in all forums from the previous week prior to posting in a current week, and response if/when appropriate. It is not expected that conversations from previous weeks will be kept “alive” throughout the course, however we must tie off all loose ends before moving on.

Standard Operating Procedure – Camp Lejeune Region

On-Site Seminars Only

Attendance Policy

Weekly Seminar. Missing more than 4 seminar periods during a course will result in disenrollment/drop.

Makeup. When allowed and approved, minimum makeup requirements consist of answering discussion questions in the discussion board associated with the missed lesson(s) and the posting of homework or other requirements that were due for that session. All makeup work is to be submitted no later than 10 days following the missed seminar.

For each excused absence, students will be accountable for all work to include quizzes, homework, planning products, and assessments. In the absence of prior coordination with faculty, failure to complete assignments within previously established timelines will result in zero points for work missed. Note that quizzes, when applicable, must be submitted prior to posting makeup requirement in the discussion board.

If at any time you have questions or concerns regarding the execution of the course, contact your instructor as soon as practical to assess, resolve, and continue. That said, my door is always open, so please feel free to contact me as well.

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